

WHAT IS A  
SKILL-BUILDING  
WORKSHOP?

These 2-hours workshops are intended to be **skill-focused, active, and engaging**.

The content should directly support one or more of the [ICMA Practices for Effective Local Government Management and Leadership](#).

## DURATION



**120 MINUTES**

## DESIGN



Skill-Building Workshops **must be interactive**, encouraging active participation from attendees.

Ideas to make your workshop as engaging as possible are included on the next page.

## DELIVERY



These sessions are held in rooms set for up to 60 participants.

Limited to **TWO (2) instructors** per session.

## INTENDED OUTCOME

**Clear, performance-based skills** that participants can apply in real-world settings.

Below are examples of instructional strategies that promote engagement, boost retention, and make the learning experience meaningful and relevant.



## **Problem-Based Learning**

Analyze and discuss case studies, scenarios, and real-life examples and identify problems and propose solutions.



## **Hands-On Activities**

Groups work together to design plans, create presentations, and develop strategies.



## **Peer Learning and Collaboration**

Opportunities for participants to collaborate and share their experiences and insights.



## **Reflective Practice**

Time to reflect on personal experiences, identify areas for improvement, and set goals for future practice.



## **Guided Small-Group Discussions**

Engage in facilitated small group discussions where participants can share their experiences, trade ideas, and solve problems.



## **Real-World Applications**

Opportunities to connect the training content to real-world applications and examples.