

On behalf of ICMA, thank you for being a speaker at the 2024 ICMA Annual Conference, September 21-25, 2024, in Pittsburgh, PA! You are receiving this email as we have you listed as a non-ICMA Member.

This email contains important information about registration and housing for the conference.

[Registration](#) and [Housing](#) will open on **Wednesday, June 12 at 12 Noon EST**. As a reminder, all speakers are required to register for the conference. ICMA is offering non-ICMA Member speakers a discounted registration rate.

Below are the following registration options to choose from:

### **Option #1: Full Conference Registration**

Grants access to all General Sessions, Education Sessions, Roundtable Conversations, and Exhibit Hall activities for the duration of the conference.

**Discounted Registration Fee: \$900**

Use code **SPEAKER3** when you register to receive the discounted rate. Enter this code when you begin your registration.

### **Option #2: Full Conference Registration + ICMA Membership**

To receive an even better discount, consider joining ICMA. If you have never been a member before and join ICMA between June 12 – September 24 you will receive half off your first year of ICMA Membership (a savings of up to \$600) and will also receive the ICMA member rate on your 2024 ICMA Annual Conference Registration.

Please reference the [Registration page](#) for ICMA Member Registration Rates (maximum of \$810 for those registering by August 14). To take advantage of this opportunity, please follow these steps:

#1: [Go online to join!](#)

#2: Enter code **CONF24** to receive 50% off your membership.

#3: After you complete the online join process you will be sent a receipt that contains a link to the conference registration site.

#4: Register (at the reduced member rate!) and secure a hotel room.

**\*Offer valid for NEW ICMA MEMBERS only!**

Contact [membership@icma.org](mailto:membership@icma.org) or call 202-962-3680 to learn more about the Join, Save, Go Campaign.

### **Option #3: One Day Registration on the Day of Your Presentation**

If you are planning to be in Pittsburgh only on the day you are presenting, ICMA will provide you with a complimentary One-Day Registration. This option grants you access to the General Session, Education Sessions, and Exhibit Hall, if applicable, for the day you are presenting. To utilize this option, please enter the Special Promo Code **SPEAKER** during registration.

### **Booking Your Hotel Room**

You **MUST** register for the conference before you can reserve your hotel room. You will be directed to the reservation system after you complete your registration.

ICMA has reserved discounted rooms for our conference attendees. Most are located within blocks of the David L. Lawrence Convention Center. For those hotels that are not within walking distance, ICMA will provide shuttle buses to and from the hotel and the David L. Lawrence Convention Center.

For any questions, please contact me at [flittky@icma.org](mailto:flittky@icma.org).

Thank you!

Felicia Littky