On behalf of ICMA, thank you for being a speaker at the 2024 ICMA Annual Conference, September 21-25, 2024, in Pittsburgh/Allegheny County, PA! You are receiving this email as we have you listed as a speaker who is an ICMA member.

This email contains important information about registration and housing for the conference.

<u>Registration</u> and <u>Housing</u> will open on **Wednesday, June 12 at 12 Noon EST.** <u>As a reminder, all speakers</u> <u>are required to register for the conference.</u>

If you are planning to be in Pittsburgh only on the day you are presenting, ICMA will provide you with a complimentary One-Day Registration. This option grants you access to the General Session, Education Sessions, and Exhibit Hall, if applicable, for the day you are presenting. To utilize this option, please enter the Special Promo Code **SPEAKER** during registration.

Booking Your Hotel Room

You <u>MUST</u> register for the conference before you can reserve your hotel room. You will be directed to the reservation system after you complete your registration.

ICMA has reserved discounted rooms for our conference attendees. Most are located within blocks of the David L. Lawrence Convention Center. For those hotels that are not within walking distance, ICMA will provide shuttle buses to and from the hotel and the David L. Lawrence Convention Center.

For any questions, please contact me at <u>flittky@icma.org</u>.

Thank you!

Felicia Littky